

**Graveley Parish Council Meeting Minutes  
of the Full Parish Council taken on Wednesday 21<sup>st</sup> January 2026 at Graveley Village Hall,  
High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

<b>Council members present:</b>	Cllr J Atkinson Cllr M Griffin – Chair Cllr J Risbridger
<b>In attendance:</b>	D Galvan (Clerk & RFO to the Council) Cllr D Griffiths (NHC) Cllr S Jarvis (HCC)
26/001	<b>Apologies</b> Cllr H Lumley, Cllr C McDonnell (NHC)
26/002	<b>Interests</b> Cllr Griffin made a declaration of interest for agenda item 26/006, with limited dispensation granted (agenda item 21/068) and so that the meeting will not become inquorate he will participate in the discussion/vote.
26/003	<b>Minutes</b> (a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 11 <sup>th</sup> November 2025 as a true and accurate record of proceedings. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Risbridger, that these Minutes be agreed as a true and accurate record of the proceedings and to be duly signed by the Chair. Unanimously agreed. Cllr Lumley who was present at the 11 <sup>th</sup> November 2025 meeting, later expressed via email that she did not agree with the outcome of the planning agenda item [25/079]. The matter was duly discussed at this meeting, and the decision was made by the council as recorded. Cllr Atkinson, not having been present at that 11 <sup>th</sup> November 2025 meeting, abstained from the vote.

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26/004	<p><b>Public Issues</b></p> <p>Twice in the last 2 months rubbish from Village hall events have been placed in, and filled up the GPC bin, so there is no room for GPC refuse. <i>Clerk to b/f to add to the agenda at the next meeting.</i></p> <p>It has been reported that there are deep potholes on the corner of Oak Lane and Graveley High Street. This was raised directly with Cllr Jarvis at the meeting.</p>
26/005	<p><b>Reports from County &amp; District Councillors, Police and others</b></p> <p>Cllr Jarvis reported that a speed indicator outside/around No.1 High Street will be installed in the summer and be permanent.</p> <p>The subject of yellow lines alongside on side of the road outside No. 2 and No. 4 High Street was discussed. It was left that the GPC would decide if there are any other yellow lines that need to be implemented in the village and then to discuss again with Cllr Griffiths.</p> <p>Cllr Griffiths informed the GPC that Cllr Val Bryant has been made new leader of North Herts Council with Cllr Sean Nolan as the new Deputy Leader.</p>
26/006	<p><b>Finance</b></p> <p>To authorise the payment schedule in accordance with the budget for January 2026.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Atkinson, January payment schedule was authorised. Unanimously approved.</p>
26/007	<p><b>Planning</b></p> <p>a) To discuss S106 agreement (Planning Consultation 25/00571/FP at Land North of Milksey Lane) and request for funding towards improvements to the playground in Ashwell Close.</p> <p>The councillors discussed possible uses/improvements to the Playground. It was agreed that the Clerk would put together a proposal to send to the Planning Department with regards to potential monies that Graveley Parish Council may obtain from S106 monies to improve the village playground.</p> <p><b>Resolved.</b> Proposed by Cllr Atkinson. Seconded by Cllr Griffin for the Clerk to send a proposal on behalf of GPC with regards to possible improvement to the village playground with S106 monies. Unanimously agreed.</p> <p>b) To consider planning applications received during the period (Wednesday 10<sup>th</sup> September to Tuesday 16<sup>th</sup> September 2025).None.</p>

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26/008	<p><b>Clerks report</b></p> <ul style="list-style-type: none"> <li>• Planning Consultation 23/02935/OP at Land To The East Of High Street. The clerk will be assisting so that NHC Planning can have a meeting with the Chair of the Graveley Cricket Club (GCC) to discuss details of the capital projects that the GCC plans to undertake in order to secure a contribution from the developer.</li> <li>• There have been a number of complaints regarding the Abbeymill Homes building site at land north of 1a High Street, Graveley – Namely, debris on the road and traffic management issues. The Clerk has brought it to their attention and they have cleaned the road and made a hardstanding but awaiting the wheel washing station. They have since introduced a no left turn at the site to discourage their subcontractors to enter the village when leaving the site.</li> <li>• HCC have authorised for the GPC to paint the bollards on the High street. The Clerk to arrange quotes for the GPC to consider in the spring.</li> <li>• It has been reported that one of yellow Salt grit bins on Church Lane is no longer there. The Clerk has raised this with HCC and waiting to hear back.</li> <li>• There will be another garden party at Buckingham Palace party this year and the Clerk will forward this onto GPC should they wish to apply to enter the draw.</li> </ul>
26/000	<p><b>Items for consideration at next meeting</b></p> <p>To suggest agenda items for the next meeting of the Graveley Parish Council meeting on Wednesday 18<sup>th</sup> February 2026.</p> <ul style="list-style-type: none"> <li>• GPC/GVH refuse bins.</li> </ul>
	Meeting closed at 8.50pm

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